



EVENT MANAGEMENT & PLANNING

# Month Of Coordination

**Starting at \$2,000**

Best for couples who planned it themselves and want a professional to run the show on the day itself.

## **This includes:**

- Alignment meeting (6 weeks before the wedding)
- Unlimited communication during business hours (starting 6 weeks out)
- Comprehensive timeline creation and distribution (vendors, VIPs & couple)
- Detailed wedding day binder
- Vendor contract review
- Communication with vendors
  - Floor plan review
- Ceremony and reception flow mapping
  - Logistics management
- Contingency planning and mapping
- Rehearsal coordination
- Emergency kit onsite
- Day of coordination (up to 12 hours on-site)